

**CITY OF NORWICH  
DEPARTMENT OF PUBLIC WORKS**

May 20, 2019

**TO:** City Clerk  
**FROM:** Director of Public Works  
**FILE #:** PWD 076-19  
**SUBJECT:** **MINUTES OF PUBLIC WORKS & CAPITAL IMPROVEMENTS COMMITTEE**

The meeting of the Public Works and Capital Improvements Committee was held on Monday, May 20, 2019 in the conference room at the Public Works Headquarters, 50 Clinton Avenue. Attendance was as follows:

**Committee Members**

Alderman Stacy Gould  
Mayor Peter Nystrom  
Alderman Sam Browning

**Administration**

Patrick McLaughlin, Director  
Ashley Baril, Recording Secretary  
Deanna Rhodes, City Planner

**1. CALL TO ORDER**

The meeting was called to order at 8:05 a.m.

**2. APPROVAL OF MINUTES**

The Meeting minutes of the April 15, 2019 meeting were unanimously approved. (Motion: Nystrom, Second: Browning).

**3. CITIZEN COMMENT: None**

**4. OLD BUSINESS:**

**A. Public Works Projects Updates**

- Sherman Street Bridge – CT DOT has indicated the City should receive authorization to proceed with design this week.
- Sunnyside Bridge – Meeting later this week to determine next steps in award/re-bid. By the time this is resolved, it will likely be too late in the construction season to have it done this year.
- Paving Program- completed Alice Street last week and finishing Laurel Hill today. Scotland Road on hold until DOT finishes work on the bridge (Jun 22-Aug 16 road closure). Proceeding to the Sunrise St. area next.
- Sidewalk Project on Norwich Ave is making progress.
- Concentrating grounds keeping efforts with Cemeteries in preparation for Memorial Day events.

**B. Mohegan Park Vendors**

Tabled for now, pending discussion with Police Department and Bill Hathaway about insurance requirements.

### **C. Property Disposition**

Deanna presented recommendations of City staff for the 13 properties on the Round 4 – Property Disposition list. Although 11 Lake St., and 482-492 Norwich Ave. were on the list for reconsideration, it was decided that they both move forward as previously recommended (demolition for 11 Lake & sale with the real estate agent for 482-492 Norwich Avenue).

- The PW Committee then voted to accept the recommendations of staff for six of the properties:  
253 Broad Street & 13-15 South A Street – List with real estate agent  
28 Cedar Street – Auction to abutters  
18 Falls Avenue – Sell to abutter  
204 Sturtevant Street Rear and Vine Street (Map 85, Block 2 Lot 37) – City to maintain ownership  
(Motion: Nystrom, Second: Browning) Approved unanimously.
- 36 Huntington Avenue: Dangerous building Board of Review will discuss at their meeting this week to explore whether they should out to RFP. Dwelling is listed on the National Register need.
- 212 Prospect Street: Hold off on action until further discussion with NPU regarding cleanout - uncertain of debris inside.
- 87 Fifth Street, 8 Garfield and 48 Hinckley Street need to be cleaned out before recommendations may be acted on. This can be discussed at the June meeting. Attorney Driscoll is to provide direction regarding any additional steps that may be needed related to notification before clean outs occur.

### **5. NEW BUSINESS:**

#### **A. New Capital Project**

- Capital Funds (\$5,000), previously allocated for the beach improvements at Mohegan Park are no longer needed as this work will now be completed by the Sunrise Rotary on a voluntary basis. The PW&CIC is supportive of a resolution to allocate the \$5000 for replacement of the mini park utility vehicle, which is used for maintenance in Mohegan Park.

### **7. ADJOURNMENT**

The meeting adjourned at 9:06 a.m. by unanimous vote.  
(Motion: Nystrom, Second: Browning)



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Patrick J. McLaughlin, P.E.  
Director of Public Works

#### **Committee Members:**

Alderswoman Stacy Gould (Chair), Mayor Peter Nystrom, Alderman Sam Browning  
Mayor and Members of the City Council, City Manager, City Planner